

# DAYS END FARM HORSE RESCUE, INC.

## Residential Internship Program

### Sessions Available:

Residential Applicants:  
Summer '10– 5/24-8/13  
Winter '11-Dates TBD  
*Spaces limited!*

Non-Residential  
Applicants:  
Sessions available  
throughout year.  
Dates & hours very  
flexible.

*Send in your application  
today!*



P.O. Box 309  
Lisbon, MD 21765  
Phone: 301-854-5037  
410-442-1564  
Fax: 301-854-5146  
Email: [brittney@defhr.org](mailto:brittney@defhr.org)  
Website: [www.defhr.org](http://www.defhr.org)

Quantum Before



Emergencies



Hands-on  
Experiences



Quantum  
After

Days End Farm Horse Rescue's Internship Program is designed to immerse participants in the daily operations of a non-profit horse rescue by giving them a unique opportunity to work with neglected and abused horses seized by state-wide Animal Control agencies. Through education and interaction, students gain experience working with equine professionals and the public throughout the rescue and rehabilitation process. Interns can expect to gain significant equine husbandry experience, recognize equine cruelty and neglect, receive training in basic rehabilitation, and learn about horse psychology and its application in training.

This program is tailored to those seeking careers in equine management, horse rescue and rehabilitation, equine veterinary services, horse training, and horse advocacy. It is offered to those seeking both residential and non-residential internships. Interns can expect to work 50+ hours a week with a population of 50-70 horses, a knowledgeable staff, and enthusiastic volunteers. Residential interns live on-site for the duration of their session with a weekly stipend of \$75.

*\*Note: You must be 18 years of age or older to apply for this internship\**

**Days End Farm Horse Rescue**  
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E-mail: [Brittney@defhr.org](mailto:Brittney@defhr.org) \* Website: [www.defhr.org](http://www.defhr.org)  
**\*Protection for Horses...Education for People\***



# **Internship Information & Application**

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## **Days End Farm Horse Rescue, Inc.**

Days End Farm Horse Rescue, Inc. (DEFHR) is a non-profit, volunteer-based animal welfare organization established in 1989 by co-founder Kathleen Schwartz-Howe. DEFHR's mission is to foster care and compassion for horses through intervention, education, and outreach. DEFHR's vision is to create and nurture a beneficial relationship between abused and neglected horses and caring human beings.

### **Programs offered by DEFHR:**

- Rescue and Rehabilitation
  - o Critical Care & Extended Care
  - o Adoption, SOS, Foster Care
- Humane Education
  - o Tours & Farm Days
  - o Horse Lovers Program
  - o School Learning Program
  - o Internship Programs
  - o Horse Care Clinics
  - o Equine Cruelty Investigators Clinics
  - o Large Animal Rescue Training
  - o Practical Emergency Rescue Training
  - o Additional lecture topics available
- Community Outreach
- Volunteer Program
- Equine Emergency and Disaster Services

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## **Internship Information**

This packet includes information pertaining to the Days End Farm Horse Rescue's Internship Program and paperwork needed for the application process. Please read through the entire packet and, if you decide to apply, pay close attention to all sections that are needed for your application.

### **Program Goal**

To encourage careers in equine management, advocacy, rescue and rehabilitation.

### **Program Description**

Days End Farm Horse Rescue's Internship Program is designed to immerse participants in the daily operations of a non-profit horse rescue by giving them an unique opportunity to work with neglected and abused horses seized by state-wide Animal Control agencies. Through education and interaction, students gain experience working with equine professionals and the public throughout the rescue and rehabilitation process. Interns can expect to gain significant equine husbandry experience, recognize equine cruelty and neglect, receive training in basic rehabilitation, and learn about horse psychology and its application in training.

This program is tailored to those seeking careers in equine management, horse rescue and rehabilitation, equine veterinary services, horse training, and horse advocacy. Interns can expect to work with a population of 50-70 horses, a knowledgeable, friendly, and close-knit staff, and volunteers. We offer both a residential (paid) and non-residential (unpaid) internship.

## **What DEFHR Strives Toward: Before & After's**

**YaYa before – Fall 2006**



**YaYa after – Summer 2007**



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# Days End Farm Internship Job Description

## Responsibilities

- General care and maintenance of entire equine population.
- Maintaining facility in a clean, orderly, and safe manner. Mucking (stalls and paddocks), cleaning and replenishing waters and salt blocks, removing cobwebs, sweeping, raking, minor maintenance and repair, keeping record of items in need of major repair.
- Feed management. Preparing and distributing feed, documenting any deviations in horses' appetites, adjusting feed (with farm manager's approval) based on each horse's needs.
- Medicating. Identifying and interpreting medical problems (ie. – abscesses, hematomas, founder, cuts, colic, diseases, behavior variations, etc.), administering medical care (including but not limited to soaking and wrapping hooves, leg wraps, injections, deworming, minor wound treatments, etc.), working with farrier, dentist, and veterinarian, rehabilitating critical care horses.
- Training horses, both on the ground and under saddle.
- Staff interaction. Getting to know staff on a personal level to create a positive working environment and open communication, relaying information pertaining to horses to staff, receiving staff approval before performing tasks, acting as a liaison between staff and volunteers to encourage open communication and resolve problems.
- Volunteer coordination. Matching volunteers with appropriate tasks based on staff instruction, assisting volunteers in completing tasks correctly, fulfilling needs in the presence and absence of volunteers, enforce farm rules and regulations to ensure all volunteers and horses remain safe, educating volunteers through everyday interaction and DEFHR's Farm Tech Program, assist with volunteer orientations.
- Public interaction. Give tours, receive donations, assist with sales in tack store, assisting in visits by the public during open houses and other scheduled events, represent DEFHR in a professional and acceptable manner at all times.
- Data entry. Maintaining all horses' records (ie. – veterinarian, farrier, and dentist visits, shots, deworming, training, etc.).
- Other duties as assigned by Education Coordinator, Farm Manager, or other staff.

## Internship FAQ

**(\*\* = question applies to residential applicants only)**

### ***What is the area like around Days End Farm?***

Days End Farm Horse Rescue is a state-of-the-art equine rescue facility located on 58 rolling acres in Woodbine, Maryland. Woodbine is a rural area, with gorgeous country views and farms as far as the eye can see. Within a couple miles of our farm, you can find a grocery store, fast food restaurants, a gym, and a general store. Even though we are in a rural area, we are close to more urbanized areas with plenty of things to do. Baltimore, MD is approximately 30 minutes away and Annapolis, MD and Washington, DC are approximately an hour away.

### ***What kind of weather should I expect?***

Maryland experiences all four weather seasons with summers and winters being somewhat unpredictable. Winter varies between being wet and dry, but it is almost always cold. Occasionally, we will experience a few milder days, but winter temperatures usually average around 35 degree Fahrenheit between the months of December and March. Summers are typically dry and average temperatures can be expected to be in the low to mid 90's between the months of June and September. Spring and Fall tend to be our wetter seasons.

### ***What should I bring?***

It is important to bring clothing and footwear suitable for the time of the year that you will be interning. You will need clothes to keep you warm and dry in the winter and cool in the summer. Rain gear is also important as you will be working in wet conditions. Be prepared and pack a couple pants and sweatshirts in the summer or t-shirts in the winter, since the weather can be unpredictable. Sturdy, waterproof footwear is extremely important as you will be doing a lot of walking while you work. Riding apparel will also be needed (ie-boots, helmets, chaps, etc.) if you are approved to ride. We do have riding apparel available for your use, however we cannot guarantee to have what fits. Professional/dress attire should also be brought for attending events such as group tours, clinics, and other outings. Casual clothes should be brought for your days off. Please try to bring at least a week's supply of clothes to cut down on the amount of laundry that you will be doing.

Sunscreen and a water bottle are advised year-round to prevent sunburn and dehydration, as most of your work will be performed outdoors. Make sure to bring extra money with you, since you are only getting \$75 per week, most of which will be spent on food. A camera for documenting your time with us is also recommended. Bring either phone cards or a cell phone for making calls, as our phones are off-limits for anything other than business-related calls. Things such as bed and bath linens, an alarm

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clock, CD player/radio, television, VCR/DVD players, and any other such items should be brought with you if you choose to do so.

Health care and insurance information, along with an emergency contact's information, should be brought with you so that you can fill out our release form when you arrive. Please also bring a valid driver's license and/or a photo ID.

**\*\* *What are the accommodations? Is food provided?***

Bunk style housing is provided, and your bedroom will be shared with one or two other interns. The kitchen, living and bathroom facilities are shared. On your days off during the week we ask that you respect those working and keep the noise level to a minimum. Days End provides furnishings, including table and chairs, beds, dressers, as well as basic cooking supplies. A washer and dryer are available for your use in the office's laundry room. All other items are up to you to bring, as mentioned in the section above.

Food is not provided by Days End. Internship positions include a weekly housing stipend of \$75, which is intended to cover living expenses. A grocery store is close by and weekly trips will be available. A convenience store is within walking distance, which has a full service restaurant.

***Do I need to be currently enrolled in a college or university to participate?***

No – we only require that you be at least 18 years of age and possess an interest and enthusiasm for learning about the services that Days End Farm has to offer.

***What times are available to intern?***

Specific dates for each session can be found on our website by going to [www.defhr.org](http://www.defhr.org) and clicking on the Internship Program link on the sidebar.

**\*\* *How soon before my start date can I move in?***

The day prior to your starting day is typically available for moving in, which will allow you to get unpacked and settled before starting work on Monday. You are encouraged to get to the farm by 4pm on the day prior to your internship start date so that you can be oriented to your living quarters by a staff member.

### **\*\* Do I need to bring a car?**

You do not need a car, although you are welcome to bring one. Keep in mind that there is no public transportation available in the area. Your staff supervisor will arrange for transportation to and from the airport if necessary. Weekly trips can be arranged to get groceries and supplies if needed.

### ***Am I allowed to bring my own horse?***

No – Days End is limited in space and manpower, so we strictly reserve spaces in our herd for horses from Animal Control.

### ***Is smoking allowed on the premises?***

No – Days End recently became a non-smoking facility. Please speak to your staff supervisor upon arrival if you are a smoker.

### ***What will my schedule be like?***

Residential Applicants: Generally, you will be working from 8am – 5pm Monday through Saturday with a one hour lunch break each day, however, emergencies may arise and you are expected to be available to assist. This means that you may have to work beyond your scheduled hours and possibly on your days off, should it be needed. Interns are also responsible for feeding five night of the week. How you want to split these feedings between your fellow interns is up to you.

Non-Residential Applicants: Your schedule can be very flexible. You are required to work at least three hours each time you come to Days End Farm. Keep in mind that the amount of time that you put into the internship determines the amount of experience you will gain (ie – training, impounds, rescues, emergencies, etc).

### **\*\* How many hours per week will I work?**

You will be working 50+ hours per week. More hours may be required during emergencies and impoundments.

### ***Who will I be working with?***

Your staff supervisor will be your primary contact. You will also be working closely with other staff, volunteers, interns, and equine professionals at Days End.

### ***Will I be able to work with the veterinarian and farrier?***

Yes – the vet and farrier are scheduled weekly and the vet is often out more frequently during impoundments and emergencies. Days End Farm is set up to treat critical care patients, therefore, we have a great working relationship with our vet.

### ***Will I be involved with educational work?***

Yes – Days End has approximately 1,000 individuals who volunteer each year and even more who visit. Education is a core component and as an intern you will have many opportunities to educate the public on proper equine care and treatment. Volunteers gain valuable hands-on training from our interns.

### ***Will I be involved in riding and training the horses?***

Yes – Training is a large portion of the rehabilitation process. Natural Horsemanship methods are practiced at Days End. After you are trained in Days End's preferred training methods, you will be assigned projects based on your experience, both on the ground and under saddle.

### ***Will I be involved in horse rescues and impoundments in the field?***

Maybe – Days End has a strong partnership with Animal Control agencies throughout Maryland. Impoundments and rescues are sporadic and often unexpected, so there is no guarantee that you will be able to participate in one during your time with us. However, should one arise, you will be able to come along and observe/assist.

### ***Is there anything I should do before my arrival?***

Yes, there are some things that you should focus on prior to your arrival:

- Research Days End Farm Horse Rescue by viewing our website at [www.defhr.org](http://www.defhr.org) and reading the information pertaining to our horses, programs, and regulations.
- Familiarize yourself with the anatomy and physiology of the horse.
- Research some common medical ailments in horses (ie – thrush, abscesses, colic, etc) and their signs, symptoms, and general treatments.
- Familiarize yourself with the section under “Maryland Law” on our website, including “Maryland Horse Council’s Guide to Minimum Standards of Care for Equines”.

# Internship Application

**PLEASE PRINT OR TYPE ALL INFORMATION**

Type of internship for which you are applying (circle one): Residential or Non-residential

Session for which you are applying (circle one): Summer or Winter

Year: \_\_\_\_\_

Other (Non-residential applicants only): \_\_\_\_\_

If your preferred session is already filled, are there others that you would consider taking? If so, list below:

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## General Information:

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Sex: \_\_\_\_\_ Male \_\_\_\_\_ Female

Are you currently a legal citizen of the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, do you have, or are you willing to get, a Visa to enable you to intern with us? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain:

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## Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name \_\_\_\_\_

College/University currently attending: \_\_\_\_\_

Major: \_\_\_\_\_ Year: \_\_\_\_\_

School Website: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

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Name \_\_\_\_\_

Courses you have taken relevant to your internship (please list full course title, not number):

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Are you willing and physically able to handle intense physical labor, walk a majority of the day, work in all weather conditions and lift at least 50lbs? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, please explain:

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Are you willing to work over 50 hours per week? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, please explain:

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Do you foresee yourself having a problem cohabitating with the other interns? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you smoke? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you have any animal or outdoor allergies? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe:

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Are you currently taking any medications? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe:

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Do you have health insurance? \_\_\_\_\_ Yes \_\_\_\_\_ No



Name \_\_\_\_\_

**Please answer the following questions on a separate sheet:**

1. Why do you want to take part in Days End Farm's Internship Program? How does it fit into your future career goals?
2. Days End Farm is in the public eye every minute of every day, so it is extremely important that we maintain a high level of expectations when it comes to staff and interns' work ethics, attention to detail, and responsibility to the horses. What characteristics do you possess that make you qualified to be in our program and trusted with the lives and well-being of our horses?
3. While our main goal is to rehabilitate and find new homes for each and every horse that comes through our farm, there are some that we simply cannot save. What is your viewpoint when it comes to humane euthanasia and do you feel you are able to handle the death of a horse?
4. We constantly have visitors from the general public coming to our farm for tours, orientations, appointments, donations, etc. It is important to present Days End in a very courteous and professional manner, and in a way that will promote attention and funding. Do you see yourself as suitable for presenting Days End Farm in such a way? Please explain.
5. What are your opinions on more controversial topics, such as horse slaughter and unwanted, abandoned horses, not only in the United States, but all over the world?
6. What goals are you hoping to accomplish during your internship time at Days End Farm? Are there certain areas of discipline that you would like to focus?
7. Since our interns are required to work in such close proximity, what qualities do you possess that will allow you to excel within, and contribute to, the team structure?
8. Please explain how you found out about our internship program.
9. Is there any other additional information that you would like to share with us? Are there any qualities that you possess that were not addressed in this application that you would like to share?

Name \_\_\_\_\_

**Please list references (professional and/or academic):**

**Reference #1:** Name \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Relationship \_\_\_\_\_

**Reference #2:** Name \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Relationship \_\_\_\_\_

Please fax or mail your current resume, or curriculum vitae, and application packet to the address at the bottom of this page, Attn: Brittney Carow. Packages that are incomplete will not be considered. If you have any questions, please contact Brittney Carow at (Brittney@defhr.org).

*By signing this application, I am acknowledging that I understand and am willing to perform all of the duties listed in the job description. I agree to abide by and respect all policies, procedures, and philosophies of Days End Farm Horse Rescue. I also acknowledge that I am aware that the internship I am applying for is voluntary and that housing and a stipend of \$75/week are available.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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